

# IFME MEETING: Jyväskylä, Finland

Wednesday 10<sup>th</sup> May 2017 (9:00-16:00)

Meeting held at  
Jyvaskylan rakentajantalo, Hannikaisenkatu 15

## MINUTES

### AGENDA

- 1 Welcome & Presidents Report
- 2 Attendance and Apologies
- 3 Previous Minutes (Kiruna GBoD Meeting)
- 4 National Conferences & Events
- 5 Finance
- 6 Reports of Sub-Committees
  - 6.1 Membership
  - 6.2 Technical
  - 6.3 Leadership
  - 6.4 Communications
  - 6.5 Asset Management
- 7 Country-to-Country Visits
- 8 IFME Business & Action Plan
- 9 Strategic Planning Workshop Outcome
- 10 Mentoring Program
- 11 UN Sustainable Development Goals
- 12 History of IFME
- 13 Future Board Meetings
  - 13.1 2017 May 11-13 Jyvaskyla, Finland
  - 13.2 2017 August 20-23 Perth, Australia
  - 13.3 2018 April end Suva, Fiji
  - 13.4 2018 August 26-29 Kansas City, USA
- 14 Other Business
- 15 Close of Meeting

## AGENDA

### 1 Welcome & Presidents Report

The President, Doug Drever, thanked FAME for hosting the meeting. Our Finnish contingent has been a stronghold of IFME for many years. Thanks were extended to Ville and his association for their hard work. We look forward to having some great dialogue and passing of technology and best practices from Finland and all our representative countries.

Congratulations were also extended to the Secretary General and Treasurer. Without their valuable work our finances and administration of the Federation would die.

President Doug introduced the concept of country-to-country technical visits (delegations) for later discussion in the agenda. He looked forward to moving forward with our strategic plan which must be reviewed at each meeting to stay on course and adjust to the issues of the time.

Doug reminded all that we are only one year and 3 months away from our triennial congress and it is important for us to market the Kansas City congress in 2018 in all our countries.

**The Presidents Report was received.**

### 2 Attendance

#### Office Bearers

<b>President</b>	Doug Drever	APWA / CPWA
<b>Vice President</b>	John Thomson	ICE / AME
<b>Past President</b>	Ross Vincent	IPWEA NZ
<b>Secretary-General</b>	Chris Champion	IPWEA
<b>Treasurer</b>	Pieter Wiekeraad-Ferwerda	STADSWERK

COUNTRY	ASSOCIATION	Attending	Partner Attending
<b>AUSTRALIA</b> Chris Champion	IPWEA	Yes	Diane
<b>BELGIUM</b> Guy Charlier	ARDIC	No	
<b>CANADA &amp; USA</b> Doug Drever	APWA/CPWA	Yes	Emily
<b>CHINA</b> Kevin Zhang & colleagues	CMEA	Yes	
<b>CZECH REPUBLIC</b> Prof Ing Alois Materna	CKAIT	Yes	Marie
<b>DENMARK</b> Soren Gais Kjeldsen	KTC	Yes	Jette
<b>ESTONIA</b> Marrit Murre Ilmar Link	EAME	Yes Yes (Thurs)	
<b>FINLAND</b> Heikki Lonka Ville Alatyppo	FAME	Yes Yes	
<b>FRANCE</b> Maurice Barth	AITF	Yes	Sylvie
<b>ICELAND</b>	SATS		

Anna Gudrun Gylfadottir		Yes	
<b>ISRAEL</b> Avner Ackerman	IAME	Apology	
<b>ITALY</b> Renato Cecilia Luigi Speranza	INASA ANTEL	Yes No	
<b>NETHERLANDS</b> Sanne Hieltjes Pieter Wiekeraad- Ferwerda	STADSWERK	Yes Yes	
<b>NEW ZEALAND</b> Ross Vincent	IPWEA NZ	Yes	Bev
<b>NORWAY</b> Ann May Berg	NKF	Yes	
<b>RUSSIA</b> Dr Eng Svetlana Zueva	Univeristy of L'Aquila	Apology	
<b>SLOVAKIA</b> Tibor Schlosser	SKSI	Apology	
<b>SOUTH AFRICA</b> Gavin Clunnie	IMESA	Yes	Rhu
<b>SOUTH PACIFIC</b> Pratarp Singh	SPEA	Yes	
<b>SWEDEN</b> Inger Sundstrom Sofi Almqvist	SK-TF	Yes Yes	
<b>UNITED KINGDOM</b> John Thomson	ICE/AME	Yes	Kim

### 3 Previous Minutes (Kiruna Board Meeting)

#### Resolved:

1. That the Minutes of the Board Meeting held in Kiruna on 10 November 2016 be adopted as a true record of the meeting.
2. That it be noted that the name of the Swedish Association is now the Swedish Public Works Association (SPWA) and that the website be updated accordingly (completed).

### 4 National Conferences & Events

The following is a list of coming events currently listed in the Events Calendar of the IFME website at [www.ifmeworld.org](http://www.ifmeworld.org).

	Conference	Location
<b>2017</b>		
May 11-13	FAME Annual Meeting (& IFME Board Meeting)	Jyvaskyla, FI
May 25-26	EAME Annual Conference	Estonia
June 8	China (Shanghai) International City Underground Utility Tunnel Expo and Water LID Forum	Shanghai, China
June 21-24	IPWEA NZ Annual Conference	Dunedin, NZ
Aug 20 - 23	IPWEA International Public Works Conference (& IFME Board Meeting)	Perth, AU

Aug 27 - 30	APWA PWX	Orlando, FL, US
Sep 18-19	SPEA Annual Congress "City Planning"	Goteborg, SE
Oct 25-27	IMESA Annual Meeting	Johannesburg, RSA
<b>2018</b>		
Apr 22-24	IFME Board Meeting (& Professional Development Program)	Suva, Fiji
Aug 26 - 29	IFME World Congress & APWA PWX (& IFME Board Meeting)	Kansas City, MO, US
<b>2019</b>		
June	IFME Board Meeting	Lille, France
Late 2019	IFME Board Meeting	China
Sep 8-11	APWA PWX	Seattle, WA, US

**Resolved:**

That Members note this information and pass any additions or corrections to the Secretary-General to allow updating in the online Events Calendar on the IFME website (additions advised highlighted).

**5 Finance (Budget & Finances) - Report by Pieter Wiekeraad****Annual financial report 2016**

Overall the expenditures remained within the budget for 2016. Overall the revenues provided the foreseen income for 2016. The total surplus ultimo 2016 is 799,03 euro instead of the expected amount of 50 euro. Membership fees are being paid early which is appreciated.

**Resolved:**

1. To agree with the oral report of the auditing committee over 2016
2. To adopt the financial report over 2016 and discharge the Treasurer
3. All member countries complete the new Membership Form (Appx 5.2) and return to the Secretary General by June 1<sup>st</sup> to enable the membership Register to be updated
4. That the Treasurer review allowance for executive travel in the 2018 budget
5. That thanks is extended to Pieter and the Stadswerk Administration for the Financial report.

**6 Reports of IFME Sub-Committees**

Reports are provided below from the Chairs of the various Sub-Committees of the IFME Board.

**6.1 Membership Committee - Report by Ross Vincent, IFME Past President**

*A focus on development of new membership of IFME*

**Committee:** Ross Vincent, Renato Cecilia, Pratarp Singh

This report will focus on current initiatives plus the relevant items from the minutes of the Kiruna meeting.

1. **Czech Republic** – Prof Alois Materna has arranged for Ross to address the CKAIT Municipal Engineering conference in June, to explain about IFME.
2. **France** – AITF has joined IFME. We welcome AITF as a full member.
3. **Ireland** – No success in efforts to arrange a meeting with this organisation prior to Jyväskylä.
4. **Hungary** – A decision about involvement with IFME will be made following May 2017 AGM.
5. **Singapore** – They have decided not to become a member of IFME at this stage.
6. **Ukraine** – Pieter plans to visit this association end of June.
7. **Slovakia** – May possibly join at next meeting.

#### ***Membership Decisions from the Kiruna Meeting***

1. The draft application form for membership of IFME has been sent out to all member countries to complete to update the IFME membership register and database
2. Missions continue as opportunities arise keeping within the allocated budget. Opportunities for seeking membership by Brazil and Ghana be kept in mind.
3. Pratarp Singh will be provided with a letter of introduction to explore membership when attending WFEO meetings.
4. The IFME website link will be provided to the Krakow Municipal Engineering Museum with consideration of also posting information as a blog on the IFME website.

#### ***IFME Business & Action Plan – Membership***

1. A membership benefits brochure is under consideration.
2. Promote of IFME membership to countries that are not IFME members continues.
3. Short member benefit articles for the biannual IFME newsletter will be provided as newsletters are being prepared.
4. Membership application form has been completed
5. An orientation package for new members has been drafted for consideration by the Board.

#### **Resolved:**

1. That Missions continue as opportunities arise keeping within the allocated budget and outlined in this report.
2. That a small sub-committee of Sofi Almqvist and Gavin Clunnie review the draft “Orientation Information for New IFME Board members” (see Appx 6.1).
3. That Ross Vincent document the methods of approaching potential new member associations.
4. That Renato Cecelia explore contact with Albania and Monto Negro as members.

## **6.2 Technical Committee - Report by John Thomson, IFME Vice President**

*A focus on Technical and Best Practices Reports within IFME*

**Committee:** John Thomson, Ville Alatyppo, Anna Gudrun Gylfadottir, Marrit Murre

Technical Brief No 6, entitled "Kiruna - The Relocated City" was prepared following the IFME study tour to provide information of how that municipality, in conjunction with the state mine owners, are addressing a technical ground stabilisation issue. Also, in relocating a large proportion of the city centre to a more stable area whilst considering environmental, community and financial issues.

An additional Technical Briefing sheet on the IFME visit to Narvik is currently being prepared by the Secretary General. Its content with relates mostly to a new bridge.

A series of short briefing papers based on the various IFME Board members presentations at the forthcoming Jyväskylä meeting in Finland are anticipated. These are:

- Possibilities in international collaboration in Public Works (Doug Drever)
- Inter-professional collaboration and underground space management - what an integrated approach would mean? (John Thomson)
- Sustainable Infrastructure Asset & Financial Management (Chris Champion)
- Rotterdam Resilience Strategy (Sanne Hieltjes)
- Urban resiliency and collaboration after earthquake 2010 in Haiti (Maurice Barth)

Technical and best practice examples encountered during the technical presentations and IFME study tour in Finland will be captured for inclusion within the website as they come to hand.

There have now been 6 Technical Briefs and one Best Practice paper prepared to date (with a 7<sup>th</sup> under development).

### **Resolved:**

1. That further Briefs be developed (including Hålogaland Bridge) following this meeting
2. That Anna Gudrun Gylfadottir be the new committee member from Iceland.
3. That future Technical Brief be uploaded to the website as blogs as they become available.

## **6.3 Leadership Committee - Report by Heikki Lonka, Finland**

*To facilitate new ideas and concepts that will work towards the long term vision for IFME*

**Committee:** Doug Drever, Ville Alatyppo, Inger Sundstrom, Bo Backstrom, Gavin Clunnie

Heikki Lonka with support from Ville Alatyppo has been developing a proposal for competency standards for municipal and public works engineering.

### **Resolved:**

1. Heikki Lonka provided a verbal update on progress of this project which has been delayed due to the difficulties and complexities with the project (50% complete).

2. That Heikki Lonka is retiring from the IFME Board and that Gavin Clunnie replace Heikki on this committee.
3. A workshop on strategic planning for IFME was held pater in the meeting.

#### **6.4 Communications & Website - Report by Chris Champion, Secretary General**

*To inform friends of IFME and the wider public works community of IFME and its activities*

**Committee:** Chris Champion, Sanne Hieltjes

The IFME Website was updated a few years ago using the website and private community provided by **Higher Logic** and **eConverse Social Media Inc.** The new website can be viewed at [www.ifmeworld.org](http://www.ifmeworld.org). The Blog feature of the website continues to be used to post items of interest. All News Blogs are automatically also tweeted and posted on LinkedIn.

Details and photos for our new member countries (South Pacific Islands, France and China) have now been updated on the website.

All currently known Upcoming Events are updated, and a “Global News” scrolling stream that has been “acquired” from IPWEA’s news feed have now been implemented. All Technical Briefs are uploaded into the Technical Library as they become available.

**Use of Social Media.** Accounts have been established for IFME on Twitter (@IFMEworld) and as a [LinkedIn group](#).

#### **Resolved:**

That IFME delegates review their member country webpage and advise the Secretary General of any updates needed.

That future tasks include:

- A regular newsletter of IFME is to be developed and distributed (work has commenced but not completed).
- Implement logins and personal profiles that everyone can update
- Provide a discussion area and library for the IFME Board, and an archive area for past agenda’s and other documents

#### **6.5 Asset Management - Report by Chris Champion**

*To promote sustainable management of community infrastructure*

**Committee:** Chris Champion, Doug Drever, Ross Vincent, (Netherlands), (Denmark), Jyrki Paaviainen

The following provides an update of activity in various IFME member countries.

#### **Canada**

- An MOU has been signed between APWA/CPWA and IPWEA, and also between the Canadian Network of Asset Managers (CNAM) and IPWEA, to provide marketing support for the delivery of IPWEA’s online Professional Certificate in Asset Management Planning

### **United States**

- The IPWEA Study Tour this year will attend the APWA Congress and Public Works Expo (PWX) in Orlando, Florida.

### **The Netherlands**

- A further visit is being explored for the IPWEA 2017 Study Tour to visit The Netherlands to build on the existing relationship

### **France**

- The IPWEA Study Tour will also continue onto France for the 2017 visit in liaison with Maurice Barth to facilitate the benefits and opportunities of international exchange to our new member AITF.

### **Finland**

- FAME has translated the Quick Guide from the IPWEA International Infrastructure Management Manual (IIMM) into Finnish. FAME is seeking to provide leadership in this important area but, to date, it has been difficult to get traction.

### **South Pacific Islands (Fiji)**

- Pratarp Singh is exploring how he might work with World Bank, Asian Development Bank and UNESCO support to hold an Infrastructure conference or professional development day in Suva, Fiji in 2017/8, potentially in conjunction with the IFME Board meeting (April 2018).

### **China**

- The Vice President of the CMEA, Mr Xie Xiaofan, has invited the Secretary General, Chris Champin, to China to enhance bilateral communications and cooperation.
- The visit has been arranged for 5-12 June 2017 visiting Shanghai and Beijing.
- The CMEA is hosting the China International Underground Utility Tunnel Expo during this period and has invited the Secretary General to participate in the Utility Tunnel and Water LID Forum in Shanghai.
- The Secretary General will also participate in the Global Practice Seminar for Municipal Engineering and Public Works in Shanghai. Some local site visits have also been arranged.
- Meetings have also been arranged in Beijing with:
  - Executives at the China Ministry of Construction
  - CMEA Headquarters to discuss future collaborations
  - Associate Professor Gao Ang, China National Institute of Standardization (CNIS)
- The Secretary General met Associate Professor Gao Ang in Brisbane at a recent international meeting on ISO 55000 that IPWEA was hosting. When he heard that the Secretary General was going to be in China, he coordinated with CMEA to also meet in Beijing.

### **Professional Certificate in Asset Management Planning**

APWA/CPWA, CNAM, SKTY and IPWEA, have collaborated to market and support the delivery of the IPWEA Professional Certificate in Asset Management Planning.

The first course targeted to a joint North American and Australasia audience began March 6, 2017 and resulted in an excellent response with 190 participants. The greatest local take up was from Canada with 51 participants where there is strong encouragement and funding from the federal government for asset management planning. Additionally, there were 17 who registered from the USA, 1 from the UK, 112 from Australia and several from New Zealand.



### **Support from IFME**

IPWEA put a proposal to the IFME Executive that IFME also provide support for the Professional Certificate. IPWEA offered IFME, through the IFME Executive out-of-session, a 1.5% commission for all international registrations generated outside of Australia and New Zealand, in return for:

- The opportunity to invite all IFME member country associations the opportunity to enter an MOU with IPWEA to promote the Professional Certificate to their membership
- In return, member associations could receive 10% commission on revenue from ProCert registrations generated by their members registering for the course; the associations in return would actively promote the online course to their membership. Co-badging is also offered.
- Permission for IPWEA to use the IFME logo in promoting the ProfCert (as well as APWA and FAME logo's under already signed MOU's). A generic MOU based on the APWA and FAME MOU's is attached at Appendix 6.5.

This proposal potentially provides a benefit to IFME member countries due to their involvement with IFME. It can potentially provide them with a financial return for their marketing effort. The commission to IFME is necessarily smaller (1.5%) as IPWEA is already providing a 10% commission to the member country association. However, IFME would earn its commission based on all international registrations (excluding AU & NZ), not just from one country.

The IFME Executive provided their support for the badging/promotion of the IPWEA online Professional Certificate in Asset Management Planning.

It was reported that the 69 international registrations mean that IFME will receive a commission of  $1.5\% \times 69 \times \text{CA}\$2,650 = \text{CA}\$2,742.75$  (approximately Euro 1,850).

The next course starts on September 11, 2017. The invitation is extended to other associations to consider entering an MOU with IPWEA to support the Professional Certificate in Asset Management online course. **For further information** and to register your interest in the next program, visit [www.ipwea.org/certificate](http://www.ipwea.org/certificate), or email [chris.champion@ipwea.org](mailto:chris.champion@ipwea.org).

### **Resolved:**

- 1 That the Board endorse the action of the IFME Executive to enter an MOU with IPWEA that provides its support for the badging/promotion of the IPWEA online Professional Certificate in Asset Management Planning.
- 2 That the Board note that the 69 international registrations for the Professional Certificate means that IFME will receive a commission of  $1.5\% \times 69 \times \text{CA}\$2,650 = \text{CA}\$2,742.75$  (approximately Euro 1,850)
- 3 That the opportunity is available to all IFME member country associations to enter an MOU with IPWEA to promote the Professional Certificate to their membership; in return, member associations could receive 10% commission on revenue from ProCert registrations generated by their members registering for the course; the associations in return would actively promote the online course to their membership. Co-badging is also offered.

## **7 Country-to-Country Visits**

Doug Drever provided a verbal report on this proposal to introduce the concept of country-to-country technical visits (delegations). He had a request from Canada to hold these visits of politicians and technical inspections in many parts of the world with our member countries.

By being a sponsor of these sessions, IFME would receive a percentage of the cost of the delegates. These delegations would mostly be political with some high level municipal officials; and this could help us both in Infrastructure knowledge sharing and financially with our bank account.

**Resolved:**

That IFME support the introduction of country-to-country visits supported by local IFME country representatives; IFME to receive an assistance fee.

## **8 IFME Business & Action Plan**

The IFME Business & Action Plan has previously contained details of actions resolved at the Board Meetings and progress achieved on these matters. A new IFME Business Plan has been developed and adopted that is structured around the 5 Sub-Committees of the Board, namely:

- 1 Membership
- 2 Technical
- 3 Leadership
- 4 Communications
- 5 Asset Management

**Resolved:**

- 1 That the one-page business plan outlining the vision, mission, values, business activities, programs and tasks of IFME be noted.
- 2 That the progress with programs and work tasks continue to be reported and reviewed at each IFME Board Meeting.

## **9 United Nations Sustainable Development Goals**

***This report is resubmitted for further consideration***

The UN Sustainable Development Goals aim to end poverty, protect the planet, and ensure prosperity for all as part of a new sustainable development agenda. Each goal has specific targets to be achieved over the next 15 years.

Municipal engineers and municipal engineering are well placed to act towards achieving the UN Sustainable Development Goals. In many cases, their daily work already works towards many of these goals.

IFME as the global association for municipal engineering might consider playing a role in supporting and achieving these important goals.

The 17 Sustainable Development Goals and 169 targets which the UN adopted demonstrate the scale and ambition of this new universal Agenda. They seek to realise the human rights of all and to achieve gender equality and the empowerment of all women and girls. They are integrated and indivisible and balance the three dimensions of sustainable development: the economic, social and environmental.

More information on the United Nations Sustainable Development Goals can be found here: <http://www.un.org/sustainabledevelopment/>

## Resolved:

That the Technical Committee consider IFME's role in supporting the United Nations Sustainable Development Goals as part of its strategic planning; in the first instance this may be through preparation of an article that might be considered by member countries.

## 10 Strategic Planning Workshop - Report by Chris Champion

Heikki Lonka led a strategic planning workshop for the IFME Board at the meeting in Kiruna. Heikki sought the assistance of some of the IFME Board to provide some background presentations to get us thinking about the future.

- To review IFME vision, mission and values
- To update the business plan and action list
- To create first version of code of ethics

A presentation by the Secretary General identified that there were 3 issues impacting association of the future:

1. Technological **change** is exponential
2. Globalisation is **changing** our world
3. Demographic patterns are **changing**

### The one constant is "change"

1. Technological change is exponential
  - technology brings innovation & disruption
  - traditional education is going online
  - need to be at the leading edge of AMS
2. Globalisation is changing our world
  - information exchange needs to be global
  - wealthy divide is widening
  - sustainability of planet is under threat
3. Demographic patterns are changing
  - population is shifting from Europe to Asia
  - populations are ageing
  - millennials value associations differently

The workshop culminated in trying to pull together a single statement as follows:

International platform and hub delivering education, development, tools and competencies to make all Communities sustainable and smart

Several priority areas were identified in group brainstorming and collaboration.

### Highest Priority

- Information platform and hub for international exchange

### Medium Priority

- Content delivery platform for professional development
- Knowledge warehouse / web shop

- Harmonised codes and standards, e.g., code of ethics; project management for local government; low carbon emissions
- Efficiency through skill competencies
- Continuous education for members
- Organised tools for performing municipal engineering tasks
- Political education

**Other less priority possibilities:**

- Financial management for investment
- Professional facilitation, consultation & implementation of expert warehouse
- International qualifications & recognition of professional development
- Unified coding and standards for better communication among members
- Award excellence for outstanding technology and companies
- Build of renew infrastructure for Smart Cities
- Development of Innovation
- Sustainability

Given the above deliberations, the IFME Board revisited and confirmed its current PURPOSE, MISSION and VISION.

**Purpose:**

To enhance the quality of life of our communities globally through public works & municipal services

**Mission:**

To facilitate international exchange in public works & municipal engineering

To grow & strengthen member country associations

**Vision:**

To be globally recognised by our member associations as making a difference

**In considering all the above deliberations, and the current business and action plan, an initial draft list of possible tasks and projects have been developed for review and consideration by the IFME Board.**

**Possible tasks & projects:**

- |  |  |   |
|--|--|---|
| <ul style="list-style-type: none"> <li>• Build a strong online platform &amp; presence</li> <li>• Facilitate international exchange of information, knowledge, skills and experience</li> <li>• Grow membership &amp; membership value</li> <li>• Develop technical briefs from IFME Board visits</li> </ul> | <ul style="list-style-type: none"> <li>• Develop model international codes as a resource for member associations</li> <li>• Develop international competencies for public works</li> <li>• Distribute and IFME e-Newsletter</li> <li>• Facilitate best practice management of infrastructure assets</li> </ul> | <ul style="list-style-type: none"> <li>• Facilitate the implementation of UN Sustainable Development Goals</li> <li>• Facilitate international online learning</li> <li>• Develop an international mentoring service</li> <li>• Share association management best practice</li> </ul> |
|--|--|---|

The Board further workshopped projects and priorities.

**Resolved:**

1. The Board considered the above report
2. The Board reviewed and confirmed its Purpose, Mission and Vision
3. That the Secretary General prepare a report providing a draft Strategic Plan for IFME based on the deliberations from the face-to-face workshop

4. That the list of Tasks and Projects be tabled using action, responsibility, timeline and resources required.

## **11 Mentoring Program by IFME – Report by Chris Champion**

***This program has not been able to be actioned and was resubmitted for noting only***

The purpose of the original report was to gauge interest from IFME and member countries for IFME to offer a coordinated international mentoring program to member countries.

Member countries could promote the scheme within their own countries under a joint brand with IFME. The cost would need to be further explored but full cost recovery might be at around 1,000 Euro per matched mentoring pair. This cost could be sponsored by member countries or offered as a fee for service to their members.

The benefit for member countries is being able to offer a mentoring program without the cost of running a complete program. They could just take up the number that they need. The aim would be for IFME to generate at least 20 matched pairs internationally which should be quite possible.

Further information on the IPWEA Mentoring Program can be found here:

<https://horizons.chronus.com/p/IPWEA-mentoring/about>

And a short video on Mentoring for Associations can be found here:

<https://youtu.be/XfXxbgGUjkM>

This can be an opportunity for IFME to provide value and raise awareness of IFME with member countries.

### **Resolved at the last meeting:**

1. That IFME now write to all member countries inviting them to consider being part of the IFME Mentoring program for delivery in 2017 at an approximate cost of 1,000 Euro per matched pair. Suggestions would be provided on how this cost might be covered, for example, cost share between mentee and association and/or employer, etc.
2. That the Secretary General also explore if there might be interest in sponsorship of the IFME program, e.g., international consultant or other firms.

## **12 History of IFME – Report by Ross Vincent**

***This report is resubmitted for an update from Ross Vincent***

In 2014 Renato Cecelia kindly provided Ross Vincent with a copy a document setting out the early history of IFME. This document, prepared by Louis GERTOUX, is in French, and has been uploaded to the IFME website. I have had the document translated into English.

Ross Vincent would like assistance to ensure that the version of the history that has been translated into English is correct. He recognises that this is not a matter that should take a lot of board meeting time, so recommends that a small group (preferably French and English speaking) works on this and reports to the next meeting.

**Resolved**

That a small group (French and English speaking) works on this and reports to the next meeting.

**13 Future Board Meetings****13.1 May 8-13, 2017: Finland (Report by Ville Alatyppo)**

FAME hosted the present meeting of the IFME Board in Finland from 10-13 May 2017 to coincide with their Annual Meeting. The meeting was held in Jyväskylä, Finland.

**Outline Program (Note: Full program at Appendix 13.1)**

Mon 8.5 Optional	Evening: 18:00 Walking tour of Helsinki Architecture 20:00 Dinner at own cost at Bryggeri
Tue 9.5 Optional	Morning: 09:00 Bus tour starts from Scandic; Underground visit; drive to Tampere City; lunch & tour projects; drive to Jyväskylä  Evening: IFME dinner at Harald Restaurant
Wed 10.5.	08:45 Meet Lobby at Hotel verso 09:00 IFME meeting full day to 16:00 IFME Spouses tour  Evening: 17:30 Meet Lobby Hotel Verso; walk 18:00 Opening Expo Ceremony with cocktails & snacks
Thu 11.5.	09:00-10:00 Expo visit option 10:00 FAME Conference Opening & Welcome 12:30 Group photo  Evening: 18:30 Meet Lobby Hotel Verso; walk 19:00 Get Together Cocktails
Fri 12.5.	Morning: 09:00 IFME presentations at Conference 11:30 Lunch at Faneri's 12:30 IFME Board Meeting continues IFME spouses tour  Evening 17:30 Wines and snacks at restaurant Nikolainkulma, Asemakatu 6 18.30 Bus transportation to Gala Dinner from Nikolainkulma to restaurant Priimus 22:00 Bus transportation back to City Center
Sat 13.5. Optional	08:15 Walk to Lutakko Square 09:00 FAME Boat trip on Lake Päijänne 13:00 Return to Jyväskylä; walk back to hotel; pick up luggage 14:00 IFME Bus to Helsinki (4 hours) 18:00 Arrive Helsinki (approx.)

There will be a stream at the FAME Conference in English with presentations from IFME delegates on Friday morning 12<sup>th</sup> May.

Chairman: Ville Alatyppo

9:20-9:40	Doug Drever: Possibilities in international collaboration in Public Works
9:40-10:00	John Thomson: Inter-professional collaboration and underground space management - what an integrated approach would mean?
10:00-10:20	Break
10:20-10:40	Chris Champion: Sustainable Infrastructure Asset & Financial Management
10:40-11:00	Sanne Hieltjes: Rotterdam Resilience Strategy
11:00-11:20	Maurice Barth: Urban resiliency and collaboration after earthquake 2010 in Haiti

**Resolved:**

That Ville and Heikki and FAME be congratulated on the impressive program and arrangements made for the May Board Meeting of IFME in Jyväskylä Finland.

**13.2 August 2017: Perth, Australia (Report by Chris Champion)**

The IFME Board Meeting will be held in in Perth, Western Australia during the next IPWEA International Public Works Conference to be held 20-23<sup>rd</sup> August 2017.

The Conference venue is the new Perth Convention and Exhibition Centre.

The Board meeting will be held on Sunday 20<sup>th</sup> August 2017 with the first conference event being the Sunday evening Welcome Reception. The IFME Dinner will be held on Saturday evening 19 August 2017.

Technical papers will be presented from Monday through to Wednesday. On Thursday 24<sup>th</sup> August, there will be technical tours that are also of social interest.

Keynote presentations include the Honourable Kim Beazley, Former Deputy Prime Minister of Australia and Australian Ambassador to the United States.

The preliminary program is as follows:

**Saturday 19 August**

- »» IFME Delegates arrive
- »» Casual Dinner (at own cost)

**Sunday 20 August**

- »» **IFME Board Meeting**
- »» International Delegates & Under 35's Welcome
- »» Evening welcome reception and official opening of the Exhibition

**Monday 21 August**

- »» Exhibition Light Breakfast
- »» International Conference Sessions
- »» Exhibition
- »» Casual Dinner at PCEC. Night Market Dinner - wear your 'Loud' shirt or dress!

### **Tuesday 22 August**

- »» Exhibition Light Breakfast
- »» International Conference Sessions
- »» Exhibition
- »» IFME Dinner

### **Wednesday 23 August**

- »» Exhibition Light Breakfast
- »» International Conference Sessions
- »» Exhibition & AssetFinda Prize Draw
- »» Grand Platinum Conference Dinner held at the Crown Perth.

### **Thursday 24 August**

- »» Technical Tours
  - Perth – Our Capital
  - Major Infrastructure
  - Major Sporting & Community Facilities
  - To the South (
  - Innovation in Waste management

**Accompanying Partners** tours are available to Fremantle Prison's Tunnel Tour (Monday); Explore the Swan Valley Day Tour (Tuesday); Perth Mint and High Tea (Wednesday)

The IPWEA International Public Works Conference website can be found here:

<http://www.aomevents.com/IPWC2017>.

### **Conference Registration Fees**

A special discounted International Delegate registration fee applies of A\$1,271 (early bird before 9 June) or A\$1,458 (after 9 June). (Non-Member Conference registration is normally \$2,057 (early bird) or \$2,255 (late)). **EARLY BIRD ENDS 9 JUNE 2017.**

Accompanying Partner is A\$350 including Welcome Reception, Monday Evening Casual Dinner and Wednesday Grand Platinum Conference Dinner. All rates include applicable GST taxes.

International and Partner Registration includes attendance at all conference sessions, access to the trade exhibition including breakfasts, morning/afternoon teas, lunches, name badge, satchel, program book, conference materials & attendance at the Welcome Reception, Casual Dinner & Gala Dinner (including refreshments). Technical & Partner Tours additional.

### **Accommodation**

Accommodation options are now available on the conference website. **However, 30 rooms have been reserved for the IFME Delegates at the Parmelia Hilton as the recommended hotel.** It is only 230m from the Conference venue. The IFME Board Meeting will be held at the Hilton Hotel with a Joint Lunch with the IPWEA Board.

### **For information**

#### **13.3 April / May, 2018: Suva, Fiji (Update by Pratarp Singh)**

Pratarp Singh indicated that SPEA and/or the Fijian Association are keen to host an IFME meeting in Fiji possibly in April/May 2018.



1. The date proposed is April/May 2018 for the IFME Meeting in Suva.
2. It is planned that Board Members arrive in Suva by the evening of Sunday 22 April.
3. It is proposed to run a Professional Development Programme on Infrastructure on Tuesday 24 April 2018.
4. The South Pacific Engineers Association (SPEA) could host its AGM at the same time.
5. It should be noted that Suva is 190km from Nadi Airport (bus or fly).

#### **For information**

#### **13.4 August 26-29, 2018: Kansas City MO, United States (Update by Chris Champion)**

The IFME World Congress (*and Board meeting*) takes place in the Kansas City Convention Center, Kansas City from August 26-29, 2018 in association with the APWA Public Works Exhibition PWX.

The IFME Board Meeting is suggested to be held on Sat August 25, 2018 (all day)

Planning has commenced with APWA seeking guidelines on IFME needs and requirements. Based on the joint IFME / IPWEA Congress held in Rotorua in 2015, the following arrangements were provided as a *guide* for 2018 in Kansas City.

Interim responses have been provided by APWA. Generally planning and the response from APWA are favourable to the requests of IFME. There is still some planning to coordinate IFME meetings with APWA events & meetings but this should be OK.

The closing date for 2018 Call for Abstracts is likely to be around the end of August 2017, shortly after the 2017 APWA PWX concludes – not very far away. IFME member countries will be requested to actively promote the Call closing date and registrations and attendance at the 2018 APWA PWX.

#### **Resolved:**

1. That information on progress to date be noted
2. That the IFME Executive continue with planning in coordination with APWA.

#### **14 Other Business**

#### **Resolved:**

1. That consideration be given to 5-10 minutes' briefings from each member country at each IFME Board meeting.
2. That future Board Meetings be considered as follows:
  - a. June 2019: Lille, France
  - b. Late 2019: China
  - c. October 2020: South Africa
  - d. Triennial Congress 2021: UK
3. That the Secretary General investigate purchase of suitable IFME "pins"
4. That progress of IFME and its projects be measured for short and long term timeframes.

#### **15 Close of Meeting**

**Chris Champion**  
**Secretary-General IFME**  
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